# GOVERNMENT COLLEGE OF ENGINEERING, AURANGABAD



(An autonomous Institute of Government of Maharashtra)
Railway Station Road, Osmanpura Aurangabad - 431 005 Phone
0240-2366350,349
email: coe@geca.ac.in

Office of the Controller of Examination

GECA/CoE/Exam/Open House/1161/

Date: 24/11/2022

### **Notice**

All the students are hereby informed that the Open House for RE-Examination November 2022 First Year UG/PG and F. Y. MCA will be scheduled as given below

First Year B.Tech/M.Tech. F. Y. MCA

Sr. No.	Class ,	Date	Time	Venue
01	First Year Mechanical, Civil, Electrical Engineering Branches	25/11/2022	11am to 12:00 pm	C2 –Civil C3- Mechanical C4- Electrical
in the second	First Year E&Tc, CSE, IT Branches	25/11/2022	12:30pm to 1:30 pm	C2 –E&TC C3- CSE C4- IT
02	First Year M.Tech (All Branches) & F.Y.MCA	25/11/2022	11am to 12:30 pm	Respective departments.

- While coming for open house students should not carry any Mobile Phone or Camera in the hall
- Students should not carry pen or pencil with them.
- Students must carry their Identity card with them.
- Students must report as per above schedule in time
- There will be **No Rechecking of Answer Sheets** as per the Academic Council Decision.
- Students should submit the grievances (if any) to Departmental Academic Appeals Board (DAAB) Committee after the verifying the answer sheet in Open House.
- After open house completed grievances will not be considered. For details refer the CBCS Rule 13.1 as attached.

Controller of Examinations
Govt. College of Engineering
Aurangabad - 431 005

# **COMMITTEES / FUNCTIONARIES:**

The following committees shall be constituted common for the various degree Programs:

# Departmental Academic Appeals Board (DAAB):

### Constitution:

- (a) Program Coordinator of the teaching/parent Dept...... Chairman
- (b) Three faculty members

...Members

One faculty from outside the Department nominated by Principal

... Member

(d) Faculty Advisor(s) of the Class from where the Appeal originates

... Member(s)

#### Note:

There shall be one DAAB for every department.

The Chairman may co-opt and/or invite more members.

Depending on the prevailing circumstances, a Senior faculty of the Department, nominated by the Principal, shall act as Chair person instead of Head of the Department.

If the concerned Co-ordinator is a member of DAAB then he/ she shall keep himself out of the Board during deliberations.

#### Functions:

- To receive grievance/ complaints in writing from the students regarding anomaly in award of grades due to bias, victimization, erratic evaluation, etc. and redress the complaints.
- n. To interact with the concerned course Co-ordinator and the student separately before taking the decision.
- m. The decision of the DAAB will be based on simple majority.
- 1v. The recommendations of the DAAB shall be communicated to the Dean (Academic) and Principal for further appropriate action if required.